



EMPLOYMENT OPPORTUNITY SECURITIES COMMISSION OF THE BAHAMAS

The Securities Commission of The Bahamas, a statutory agency responsible for regulating and overseeing investment funds, securities, financial and corporate service providers, digital assets and registered exchanges, carbon credit trading, and the capital markets in The Bahamas, invites applications from qualified individuals for the following position:

NETWORK ADMINISTRATOR – INFORMATION TECHNOLOGY DEPARTMENT

We seek to hire a full-time Network Administrator within the Information Technology Department. The Network Administrator is responsible for the installation, configuration, security, and ongoing maintenance of the organisation's network, server, and communications infrastructure, ensuring reliable and secure operations across the enterprise.

Duties/Responsibilities:

- Administer Windows Server environments, including Active Directory and Group Policy.
- Install, configure, and maintain the Windows Server environment and related server applications.
- Manage network patching and software support across the environment.
- Provide working-level support of the organisation's messaging solution, Microsoft Exchange.
- Administer and maintain the VMware virtualization platform.
- Support and maintain cloud platforms, including Microsoft Azure and AWS.
- Manage the Veeam backup solution to safeguard data integrity and business continuity.
- Manage, configure, and maintain network firewalls.
- Apply working knowledge of IPS/IDS appliances to support network security.
- Configure and maintain LAN/WAN infrastructure, DNS, DHCP, and VPN connectivity.
- Support and maintain the organisation's VoIP phone system.
- Provide working-level support of the Microsoft Office 365 environment.
- Administer Microsoft Teams.
- Liaise with the Information Security Officer to implement and maintain network security controls, support vulnerability remediation and patch management, and assist with security incident response.
- Support periodic security assessments, audits, and penetration tests by providing network infrastructure access, documentation, and technical assistance.
- Monitor network and system performance using network monitoring/log analysis tools, and proactively identify and escalate performance or security anomalies.
- Maintain up-to-date network architecture diagrams, configuration records, and system documentation.

- Support disaster recovery and business continuity planning, including periodic testing of backup and recovery procedures.
- Assist with periodic user access reviews and enforcement of least-privilege access across network and server systems.
- Liaise with external vendors and service providers on network equipment, licensing, and support contracts.

Qualifications/Experience:

- Bachelor's degree in Information Technology, Computer Science, or a related field.
- 3–5 years of hands-on experience supporting network systems.
- Relevant certifications: Network+, Security+, Microsoft Certified Azure Administrator (AZ-104), and Microsoft Certified Windows Server Hybrid Administrator (AZ-800).
- Working knowledge of information security practices and frameworks (e.g., ISO 27001, PCI DSS) as they apply to network infrastructure is an asset
- Experience collaborating with an Information Security Officer or security function on control implementation, incident response, and audit support.
- Excellent written and verbal communication skills.
- Ability to work with minimal supervision and to contribute effectively within a small, collaborative IT team.

Compensation and Benefits:

Packages are competitive with the market.

Interested persons should submit their applications no later than **Friday, 28 August 2026** to:

Senior Manager, Human Resources Department

Securities Commission of The Bahamas

Tel: (242) 397-4100

E-mail: hrm@scb.gov.bs