## **SECURITIES COMMISSION OF THE BAHAMAS**

3rd Floor, Charlotte House Shirley & Charlotte Streets P.O. Box N-8347 Nassau, Bahamas Tel: (242) 356-6291/2 Fax: (242) 356-7530 E-mail: info@scb.gov.bs Website: www.scb.gov.bs

# THE INVESTMENT FUNDS ACT & REGULATIONS, 2003 SCHEDULE 4 (Regulation 45(1))

### **FORM A**

## **Application Form for an Investment Fund Administrator's Licence**

| (1) | Details of the Applicant  |  |  |  |
|-----|---|--|--|--|
|     | Name:   |  |  |  |
|     | Address:  |  |  |  |
|     |   |  |  |  |
|     |   |  |  |  |
|     | Telephone Number:   |  |  |  |
|     | Fax Number:   |  |  |  |
|     | Email Address (if any):   |  |  |  |
| (2) | Type of Licence (Unrestricted / Restricted):  |  |  |  |
| (3) | Details of the Applicant's Principal Office in The Bahamas  |  |  |  |
|     | Address:  |  |  |  |
|     |   |  |  |  |
|     | Telephone Number:   |  |  |  |
|     | Fax Number:   |  |  |  |
| (4) |   |  |  |  |
| (4) | Registered Office in The Bahamas  |  |  |  |
|     | Address:  |  |  |  |
|     |   |  |  |  |
| (5) | Records in The Bahamas  |  |  |  |
|     | Address where administration records of the investment funds under its administration are available in The Bahamas: |  |  |  |
|     |   |  |  |  |
|     |   |  |  |  |

| (b) | Authorized Share Capital:   |
|-----|---|
|     |   |
| (c) | Shareholder's Equity:   |
|     |   |
| (d) | If private company, provide the following details on principal shareholders:  (i) a complete resume   |
|     | (ii) financial and net worth statements certified by their accountants or bankers   |
| (e) | If a public company, provide the name and address of the body that provides regulatory oversight:   |
|     |   |
| (f) | A complete resume for every Director and the Chief Executive Officer of the company;  |
| (g) | A complete resume for senior officers including compliance officer, investme funds manager and chief financial officer;                                 |
| (h) | Audited financial statements for the past two years (where available);  |
| (i) | Current quarterly unaudited financial statements (where available);   |
| (j) | If applicant is a holder of a licence under the provisions of section 4 of the Banks and Trust Companies Regulation Act, provide a copy of its licence; |
| (k) | Auditors  |
| Na  | me:   |
| Ado | dress:  |
|     |   |
|     |   |

| Name:  Address:  (m) Attorney  Name:  Address:  Individual agents resident in The Bahamas (if any):  (a) Names:  (b) Complete resumes are to be provided for the Agents.  If Restricted Investment Fund Administrator:  State the investment funds which the applicant would propose to administe |                       |  |
|---|-----------------------|--|
| Address:  (m) Attorney  Name:  Address:  Individual agents resident in The Bahamas (if any):  (a) Names:  (b) Complete resumes are to be provided for the Agents.  If Restricted Investment Fund Administrator:  State the investment funds which the applicant would propose to administe        | _                     |  |
| Name:  Address:  (m) Attorney  Name:  Address:  Individual agents resident in The Bahamas (if any):  (a) Names:  (b) Complete resumes are to be provided for the Agents.  If Restricted Investment Fund Administrator:  State the investment funds which the applicant would propose to administe | _                     |  |
| Address:  (m) Attorney  Name:  Address:  Individual agents resident in The Bahamas (if any):  (a) Names:  (b) Complete resumes are to be provided for the Agents.  If Restricted Investment Fund Administrator:  State the investment funds which the applicant would propose to administe        | (I) Name              | e and Address of Principal banker and contact:   |
| (m) Attorney  Name:  Address:  Individual agents resident in The Bahamas (if any):  (a) Names:  (b) Complete resumes are to be provided for the Agents.  If Restricted Investment Fund Administrator:  State the investment funds which the applicant would propose to administe                  | Name:                 |  |
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|   | Audiess.              |  |
| (a) Names:  |                       |  |
| (a) Names:  (b) Complete resumes are to be provided for the Agents.  If Restricted Investment Fund Administrator:  State the investment funds which the applicant would propose to administe  |                       |  |
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| If Restricted Investment Fund Administrator:  State the investment funds which the applicant would propose to administe   | (a) Nar               | nes:   |
| If Restricted Investment Fund Administrator:  State the investment funds which the applicant would propose to administe   |                       |  |
| If Restricted Investment Fund Administrator:  State the investment funds which the applicant would propose to administe   |                       |  |
| State the investment funds which the applicant would propose to administe   | (h) 0 -               |  |
| State the investment funds which the applicant would propose to administellicensed in The Bahamas.  | (b) Cor               | mplete resumes are to be provided for the Agents.  |
| licensed in The Bahamas.  |                       |  |
|   | If Restric            | cted Investment Fund Administrator:  |
|   | If Restrict State the | cted Investment Fund Administrator: investment funds which the applicant would propose to administer |
|   | If Restrict State the | cted Investment Fund Administrator: investment funds which the applicant would propose to administer |
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#### THE APPLICATION SHOULD BE ACCOMPANIED BY THE FOLLOWING DOCUMENTS

- Copies of certificates and other documents of proof for information contained in submitted resumes
- Financial Statements (if any)
- Prescribed application fee (non-refundable)
- Other documentation as requested by the Commission

#### **ATTESTATION:**

We, the undersigned, hereby affirm that to the best of our information, knowledge and belief, the contents of this application are correct and true.

| Name of Applicant                 |
|-----------------------------------|
|                                   |
| Signed on behalf of the Applicant |
|                                   |
| Date                              |

Completed applications should be submitted to:

The Authorizations Department Securities Commission of the Bahamas